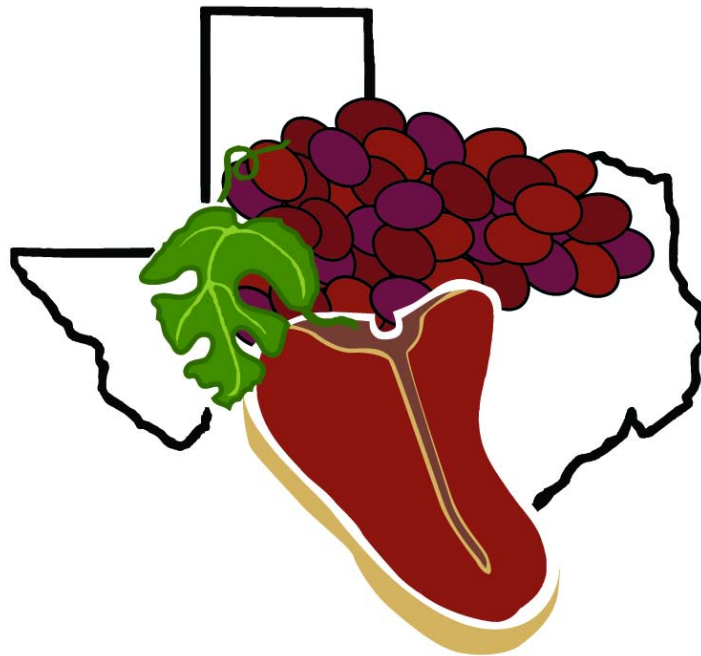


6th Annual  
Texas Reds Steak & Grape Festival  
Bryan, Texas  
October 12-13, 2012



**Food & Beverage Vendor Application**  
Application Deadline:  
August 31, 2012

Dear Festival Applicant:

The City of Bryan Parks & Recreation department invites you to apply to participate in the 6th Annual Texas Reds Steak & Grape Festival to be held October 12-13, 2012 in historic downtown Bryan.

Please review all application instructions carefully and note that the deadline for submitting the application for Texas Reds is **August 31<sup>st</sup>, 2012**. You will be notified of acceptance by mail. Cashier checks, money orders and photos will be returned only to those applicants not selected.

Please remember to include the following items once you have completed the application.

- (1) **Your entry fee**
- (2) **Notarized hold harmless agreement**
- (3) **Copy of Texas Sales Tax and Use permit**
- (4) **Current photos of your products you intend to you use, and your overall display. (Color photocopies are acceptable.)**

**Texas Reds Steak and Grape Festival is an outdoor event and there are no refunds for inclement weather.**

**Cancellation Policy:**

Cancel prior to July 9, 2012 – 100% refund  
Cancel prior to August 27, 2012 – 50% refund  
Cancel on or after August 28, 2012 – **No refund**

All cancellations must be in writing and mailed to: Texas Reds Steak & Grape Festival, c/o Gwynne Shillings, 1309 E. Martin Luther King Blvd., Bryan, TX 77803.

If chosen as a festival vendor you must be available for set up on Friday or Saturday morning and tear down Saturday night, according to assigned times. At the end of the event no vehicular traffic is permitted on festival grounds until after clearance by festival officials, no earlier than 10:30 p.m.

Pet owners will be responsible for keeping their pets leashed at all times and disposing of all pet waste along with providing necessary water and shade for their animal. Please have proof of rabies certificate available upon request.

**Each accepted vendor will receive 2 admission wristbands in their event packet, regardless of booth size, for unlimited festival access. Additional wristbands may be purchased with your registration for \$4.00 each or \$5.00 each upon arrival.**

If you have any questions, please contact Gwynne Shillings at [gshillings@bryantx.gov](mailto:gshillings@bryantx.gov) or call (979) 209-5518

We look forward to receiving your application!

Sincerely,

*Gwynne Shillings*

Gwynne Shillings  
Special Events Marketing Coordinator  
City of Bryan Parks and Recreation

**6th Annual Texas Reds Steak & Grape Festival  
Bryan, Texas  
October 12-13, 2012  
Official Food and Beverage Application**

<b>Company:</b>
<b>Name:</b>
<b>Mailing Address:</b>
<b>City, State, Zip:</b>
<b>Home Phone:</b>
<b>Business Phone:</b>
<b>Cell Phone:</b>
<b>Email:</b>
<b>Website:</b>

**Please include description of items including price range.**

Item Description	Portion Size	Price Range

**Please enclose photo of booth, tent or trailer.**

Accepted applicants' concession photos will become the property of the City of Bryan Parks & Recreation. Color photocopies will be accepted.

# Festival Application Fees

## Electricity

Limited electricity is available

Do you need electricity? Yes or No

Electricity Usage: \$25 per 120 Volt/20 amp circuit. Number of 20 amp circuits needed \_\_\_\_\_  
Type of equipment: \_\_\_\_\_ Amperage/Wattage \_\_\_\_\_  
Total amount due: \_\_\_\_\_

Vendors must bring a minimum of one, personally identified, 100-foot outdoor heavy duty extension cord. Extra cords for your use will not be available at the festival.

Individual vendor water outlets will not be available. Water will be available in designated areas throughout the festival grounds for vendor use. You will receive a map in your event packet designating these areas.

Please fill out information below. The fees listed are for each space. (Circle all that apply)

Type	Space	Time Period	With Tent	Personal Tent*or Trailer
Commercial Vendor	10 x 10	Saturday Only	\$300	\$200
Commercial Vendor	10 x 10	Friday and Saturday	\$400	\$250
Commercial Vendor	10 x 20	Saturday Only	\$400	\$300
Commercial Vendor	10 x 20	Friday and Saturday	\$500	\$350
Local Clubs or Organizations	10 x 10	Saturday Only	\$200	\$100
		Subtotal		

\_\_\_\_\_ I require a space larger than the space listed above.

\_\_\_\_\_ Additional space needed (\$50 per 10 feet). Space is limited according to vending location.

\$\_\_\_\_\_ Additional total amount due.

### Vendor space requirements:

I have a tent ☐ Tent dimensions \_\_\_\_\_  
I have a trailer ☐ Trailer dimensions including the trailer tongue \_\_\_\_\_  
What side of the trailer do you serve? \_\_\_\_\_  
I have a booth ☐ Booth dimensions \_\_\_\_\_

### **Personal Tent Requirements**

1. No holes, tears, rips or otherwise unsightly damage
2. Must fit into the space allotted (10x10, 10x20, etc.)
3. A recent photograph must be sent in with your application for approval
4. Must be free standing; i.e. require no stakes into the ground
5. Must provide a way to secure tent; i.e. sandbags

In addition to these requirements, you, as the vendor, are responsible for all set up and tear down of personal tents. If you choose to bring your own tent, you will need to provide lighting and pay the \$25 electrical circuit charge.

## APPLICATION DEADLINE IS August 31, 2012

My signature acknowledges that I will be present and my booth will be open during all advertised hours of the Texas Reds Steak and Grape Festival. I agree to set up my area on Saturday morning before the Festival opens. I agree to follow all rules and regulations set forth by Festival staff and understand that failure to do so can result in immediate expulsion without refund. I will have no illegal substances or weapons on my person, my table, or my vehicle during the Festival. All Vendors are responsible for submitting all applicable taxes directly to the proper agency.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please use this area for comments or requests.

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**Please initial each item indicating you have read, understand and accept it.**

- \_\_\_\_\_ Cashier check/money order enclosed made payable to City of Bryan.
- \_\_\_\_\_ Hold Harmless signed and notarized.
- \_\_\_\_\_ Pictures and pricing attached.
- \_\_\_\_\_ Completed and signed application.
- \_\_\_\_\_ Festival Committee reserves the right to assign space in accordance with other vendors and products.
- \_\_\_\_\_ Individual vendor water outlets will not be available. Water will be available in designated areas.
- \_\_\_\_\_ Vendors must bring a minimum of 100-foot, personally identified, heavy duty extension cord.
- \_\_\_\_\_ Ice will be provided for purchase through a designated onsite vendor.
- \_\_\_\_\_ Electricity will be provided for a fee and approved circuits.
- \_\_\_\_\_ Texas Reds Festival/City of Bryan will not assume responsibility for damage or theft of your property.
- \_\_\_\_\_ Submission of an application does not guarantee acceptance.
- \_\_\_\_\_ Texas Reds will take place rain or shine. There are no refunds for inclement weather.
- \_\_\_\_\_ Each accepted vendor will receive 2 admission wristbands in their event packet, regardless of booth size, for unlimited festival access. Additional wristbands may be purchased for \$4.00 each with your registration fee or \$5.00 each upon arrival.
- \_\_\_\_\_ Public Festival Hours: Friday: 6:00 p.m. to 10:30 p.m.  
Saturday: 10:00 a.m. to 10:30 p.m. (All vendors and entertainment)

### **Cancellation Policy**

Cancel prior to July 9, 2012 – 100% refund  
Cancel July 10 to August 27, 2012 – 50% refund  
Cancel on or after August 28, 2012– **No refund**

All cancellations must be in writing and mailed to  
Texas Reds Steak & Grape Festival, c/o Gwynne Shillings  
1309 E. Martin Luther King Blvd. Bryan, TX 77803  
or faxed to same at 979.209.5524

**HOLD HARMLESS AND INDEMNITY AGREEMENT**  
**Texas Reds Steak & Grape Festival**  
**October 12-13, 2012**

I, \_\_\_\_\_, the Undersigned, binding my heirs, executors, administrators, estate and assigns, do hereby agree to completely and wholly release, indemnify and hold harmless the City of Bryan, its officers, agents, independent contractors, and employees for any and all claims, damages, harm, personal injury, including death, property damage, lawsuits and judgments, including court costs, expenses and reasonable attorney's fees, and all other expenses resulting from the activities, programs, and events occurring on the above-state date of the state festival in Bryan, Texas.

It is the understanding of all parties that this release, indemnity, and hold harmless agreement shall apply whether or not the claims, damages, harm, personal injury, including deaths, property damage, lawsuits, judgments, court costs, attorney's fees or any other expense arise from the negligence of whatever nature, omissions, willful or intentional acts of the vendors or vendor's officers, agents, employees, independent contractors, other representatives, invites, licensees, or guests.

If this vendor is other than an individual, vendor certifies, warrant and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

Vendor: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_